

## **Checklist for Advocates for a Community College Education (ACCE) 2025 Scholarship Recipients**

### **January – April**

- **Determine if you are eligible** under the Massachusetts free community college tuition program. <https://www.mass.gov/info-details/free-community-college>
  
- **Free Application for Federal Student Aid (FAFSA)** is not required by Cape Cod Community College (4Cs) or by ACCE but could save you thousands of dollars and provide access to various student services. If you are interested, it can be completed online at [FAFSA.gov](https://fafsa.gov) or [FinAid@capecod.edu](mailto:FinAid@capecod.edu). If you have questions, you can reach out to 4Cs Financial Aid Office at [www.capecod.edu/financialaid](http://www.capecod.edu/financialaid), 774-330-4393 or [finaid@capecodedu](mailto:finaid@capecodedu)
  
- **Submit your official High School transcript to 4Cs**  
Send a copy of your electronic transcripts to [admissions@capecod.edu](mailto:admissions@capecod.edu) or send a hard copy by mail to: Admissions Office, Cape Cod Community College, 2240 Iyannough Rd., West Barnstable, MA 02668
  
- **Take your English and Math Placement Tests**  
Students with a high school GPA below a 2.7 or students enrolled in a STEM program are required to take the Readiness Assessment. Go to the Student Readiness page on the 4Cs website at [h\[ps://capecod.edu/studentreadiness](https://capecod.edu/studentreadiness) to schedule a date for your test.

### **June**

- **Review and sign the ACCE Mentoring Agreement**
  
- **Attend the ACCE Orientation program at the college**
  
- **Schedule and meet with your 4C's Academic Advisor**  
[www.capecod.edu/advising](http://www.capecod.edu/advising) 774-330-4318
  
- **Register for your classes by going to <https://www.capecod.edu/register/>**
  
- **Set up your My 4Cs College accounts**  
Get familiar with MY 4Cs login. This is where you can check your email, view your bill and see your class schedule. At the top of the home page at [www.capecod.edu/](http://www.capecod.edu/) click the My4Cs link. Log in for the first time using your 4Cs email and password. If you have trouble logging in contact the Help Desk at 774-330-4004.
  
- **Complete your Immunization Form** and submit it to 4Cs Immunization Office, First Floor, Nickerson Building. The form can be found at: [h\[ps://capecod.edu/immunization/](https://capecod.edu/immunization/)

- **Review health insurance policies**

If you are taking more than 9 credits, you are required to have an active insurance policy.

Contact [studentaccounts@capecod.edu](mailto:studentaccounts@capecod.edu) for more information.

**Note:** *If you are covered under your parents' health care policy, you don't need the college policy and need to file a waiver form with 4Cs. The waiver form can be found at [www.capecod.edu/insurance/](http://www.capecod.edu/insurance/)*

## **August**

- **Purchase your textbooks** [www.bkstr.com/capecodccstore](http://www.bkstr.com/capecodccstore). Enter your student ID number under the "Textbooks" section. After registering, you can view all of your course materials just by entering your student ID. Or bring your class schedule to the College Bookstore in Grossman Commons and they will help you get the books you need. Consult with your mentors if you need help paying for books.

- **Visit the Wellness Center** to know where it is, to meet the staff and become familiar with the resources and support they offer.

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